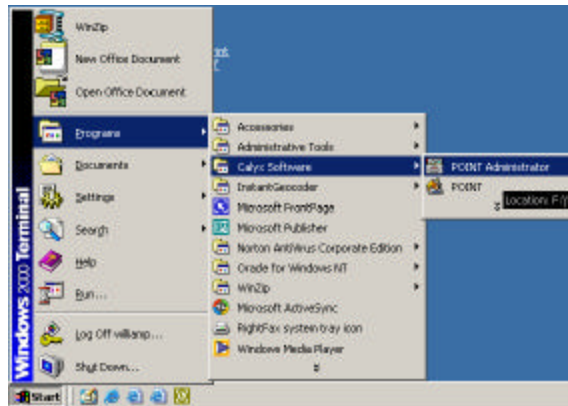


How to Restore your Data Folders in Point

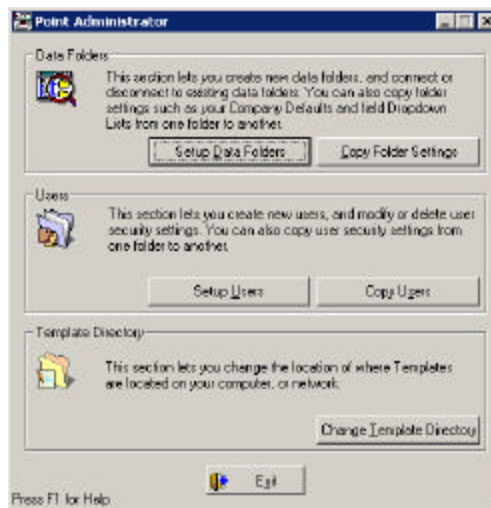
If you receive the message, when trying to open point "None of the Data Folders are Accessible", or if one of your data folders is missing, follow the instructions below to help you troubleshoot and solve this problem.

Step 1: Close Point.

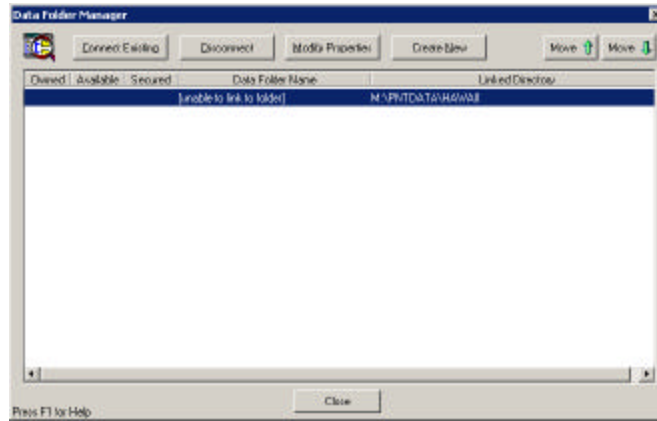
Step 2: Click on **Start, Programs, Calyx Software, POINT Administrator**.



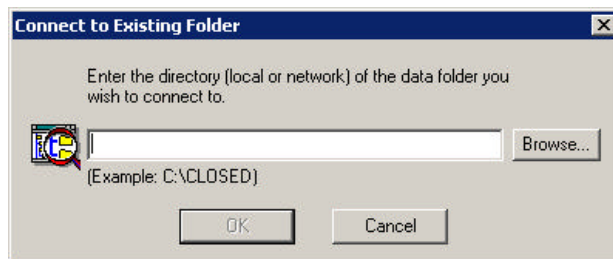
Step 3: The Point Administrator Screen will appear. Click on **Setup Data Folders**.



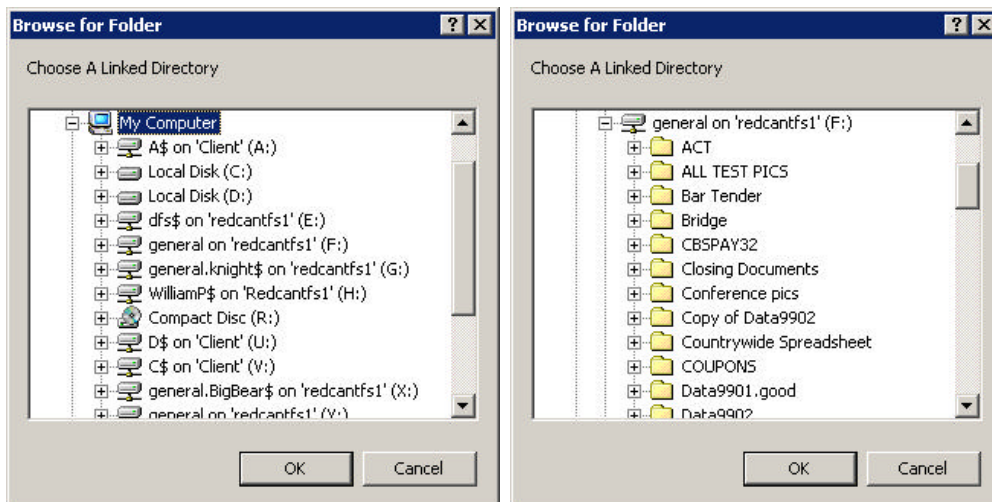
Step 4: Click on Connect Existing.



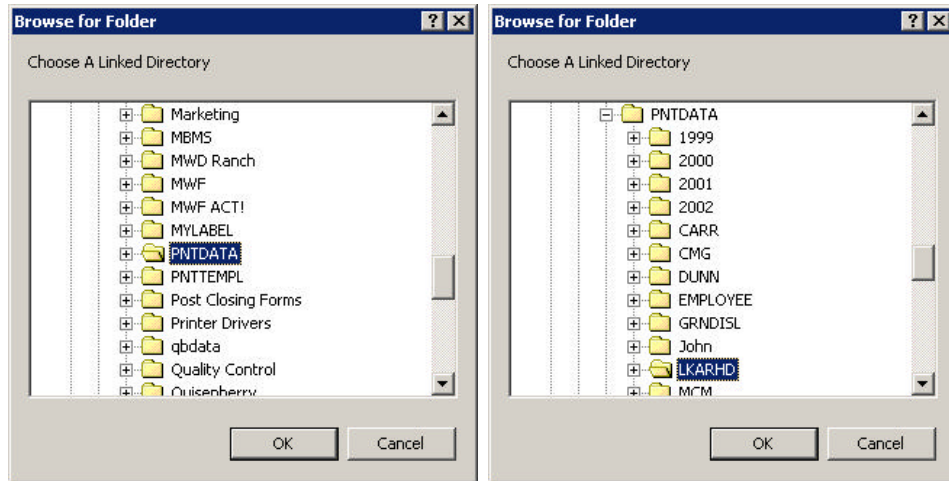
Step 5: The Connect to Existing Folder box will appear. Click on **Browse...**



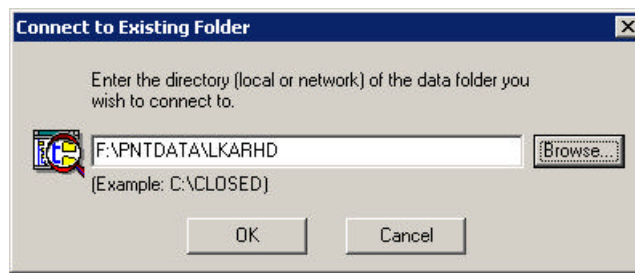
Step 6: The Browse for Folder window will appear. Typically your point data folder resides on the F: Drive. Click on the + symbol for your F: Drive to open up the tree under F:



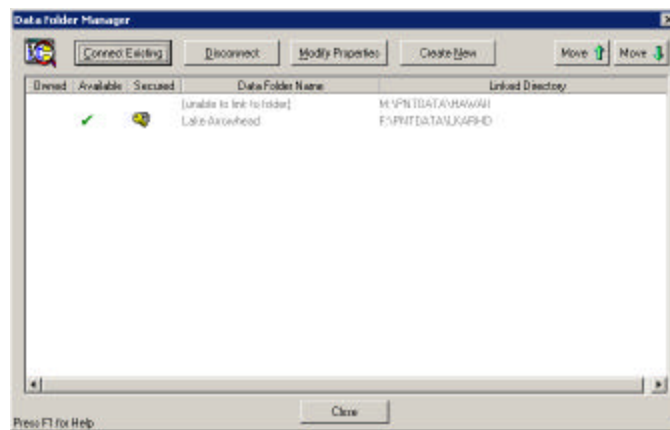
Step 7: Scroll down to the folder PNTDATA. Click on the + symbol for PNTDATA to open up the tree under PNTDATA. Select the folder you need and click **OK**



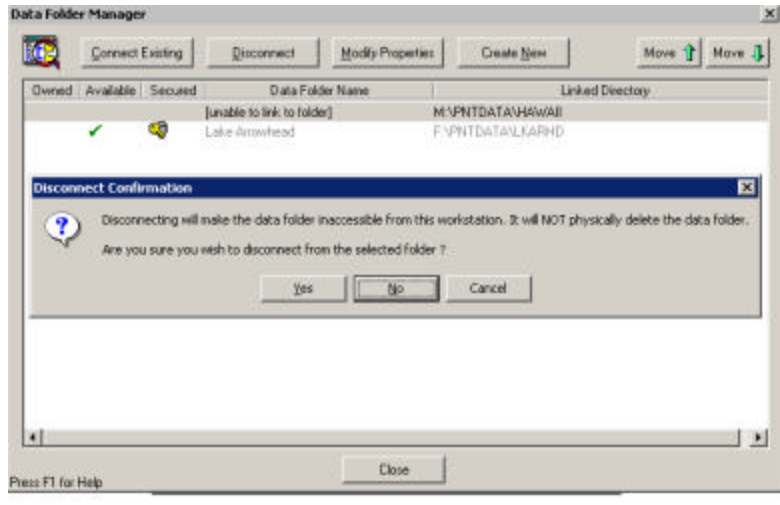
Step 8: The path to your folder will appear in the Connect to Existing Folder box. Click **OK**



Step 9: You will now see your folder appear in the Data Folder Manager. Repeat Steps 5-9 as necessary until all folders you need are available.



Step 10: Select the line reading **[unable to link to folder]**. Then Click **D**isconnect. You will get a message asking if you are sure. Click **Y**es. Repeat until there are no more lines reading **[unable to link to folder]**.



Step 11: Click **C**lose to leave Data Folder Manager. Click on **E**xit to leave Point Administrator. Reopen Point to see your folders.

