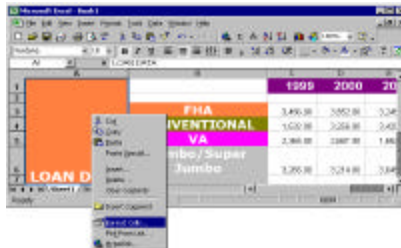
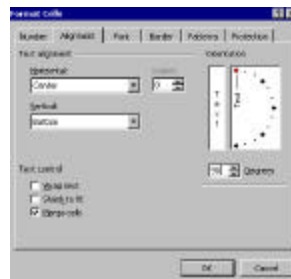


## Creating a vertical heading in Excel.

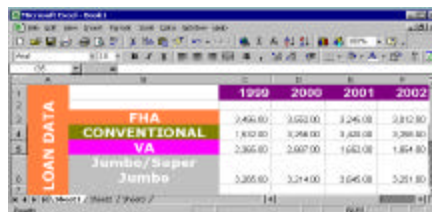
**Step 1:** Select the cell containing the text you want rotated vertically. *Right-click* your mouse and click on **Format Cells**.



**Step 2:** In the **Format Cells** menu, click on the **Alignment** tab. Change the degrees setting under **Orientation** to 90 then click **Ok** to accept.



The text in the cell selected in step one now appears vertically.



**Note:** These steps work for any orientation, including diagonal, by either indicating the numbered degrees or by dragging the mouse on the indicator in the Orientation diagram shown below.

