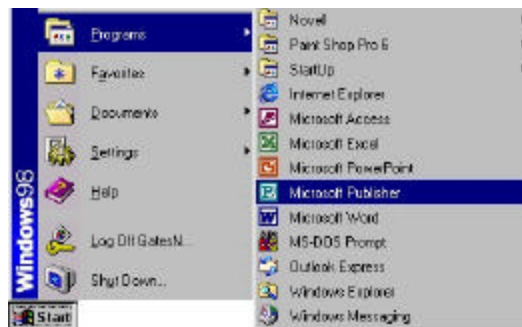


Creating a new Publication using the Wizard

Step 1: Open MS Publisher by going to **Start** → **Programs** → **Microsoft Publisher**



Step 2: Go to **File** → **New**. The Catalog window appears. Click on the **Publications by Wizard** tab. In the left pane, select the type of publication you'd like to create. In the right pane, click the design you want, then click **Start Wizard**.



Step 3: To make changes to the publication's color scheme, layout, or personal information, click **Next** and step through the wizard's questions to make the desired changes.

Step 4: When you are done making changes, click **Finish**.

Step 5: In your publication replace the placeholder text and pictures with your own or with other objects.